

# CONSTITUTION OF THE PBARC

PINE BLUFF, ARKANSAS

ORIGINAL DOCUMENT DATE: 5 MAY 1991

AMENDED DOCUMENT DATE: 5 AUGUST 2019

## **Preamble**

We, the membership, wishing to secure for ourselves the pleasures and benefits of the association of persons commonly interested in amateur radio, do hereby constitute ourselves the Pine Bluff Amateur Radio Club hereafter called the PBARC or Club and do enact this constitution as our governing law. It shall be our purpose to facilitate the exchange of information and general co-operation between members, to promote radio knowledge, fraternization and individual efficiency, and to introduce club programs and activities and to advance the general interest and welfare of amateur radio in Southeast Arkansas.

## **Article I**

### **Membership**

#### Section 1

All persons interested in amateur radio shall be eligible for membership. Membership shall be granted by application upon such terms as the PBARC shall be it as bylaws provides.

#### Section 2

Any licensed amateur radio operator who becomes a member of the is club by virtue of the enactment of this constitution, or who is seeking admission to the club, shall strictly conform to all regulations which pertain to the amateur radio service as set forth in Part 97 of the FCC Rules and Regulations governing radio operations.

#### Section 3

Since the Pine Bluff Amateur Radio Club is an ARRL Club (Amateur Radio Relay League), all members will be strongly encouraged to join the ARRL.

Officers and Board members must be ARRL members.

## **Article II**

### **Officers**

#### Section 1

The officers of this club shall be President, Vice-President, and Secretary and Treasurer. Officers of the Club must be ARRL members.

#### Section 2

The officers of the club shall be elected for a term of one year by simple majority of the voting members present at the first meeting in September.

### Section 3

Any vacancy occurring between elections shall be filled by appointment. The President shall be responsible for the selection of a club member to fill the unexpired term. The selection shall be announced at the first meeting following the creation of the vacancy.

### Section 4

The Board of Directors shall consist of the President, Vice-President, Secretary, Treasurer, the immediate past President, and Club appointed repeater custodians. Board members must be ARRL members.

### Section 5

Any Officer of the Club may be removed from office by petition. The petition shall be initiated only at a regular Club meeting or at a special Club meeting and must contain the signatures of Three Fourths of the voting members to become binding.

## **Article III**

### **Duties of Officers**

#### Section 1

The President shall preside at all meetings of the club and conduct the same according to the rules adopted. He/She shall enforce due observance of the Constitution and By-laws; decide all questions of order; sign all official documents that are adopted by the club and perform all customary duties pertaining to the office of President.

#### Section 2

The Vice-President, shall assume all the duties of President in the absence of the President. He/She shall encourage all members in reporting activities of interest to the club.

#### Section 3

The Secretary shall keep a record of the proceedings of all club meetings. Keep a roll of members and carry on all correspondence, read communication at each meeting and notify each member of every meeting of the Club, except when excused by action under the by-laws. It shall be the duty of the secretary to keep the constitution and bylaws of the club and the same with him/her at every regular business and special meeting. He/she shall cause all amendments, changes and additions to be noted thereon and shall permit the same to be consulted by members upon request.

#### Section 4

The Treasurer shall receive and receipt all monies paid to the club; He/she shall keep an accurate account of all monies received and expended. He/she shall pay no bill without proper authorization. He/she shall, at the expiration of his term, turn over everything in possession belonging to the club to his/her successor.

#### Section 5

The Club appointed repeater custodian shall be responsible for the proper operation of the repeater to which he/she has been assigned. This will include but not limited to insure proper operation, performing maintenance, and being responsible for the repair in the event of an outage.

#### **Article IV**

##### **Meetings**

###### Section 1

The bylaws shall provide for regular and special meetings. At meetings one fourth of the clubs regular voting membership shall constitute a quorum for the transaction of business.

###### Section 2

Regular meetings shall be held on the 2nd Tuesday night at 6:30 pm of each calendar month at such place as the president shall order.

###### Section 3

Special meetings may be called by the president. Notice will be given to all members informing them of the special meeting and the nature of the business to be transacted.

#### **Article V**

##### **Dues**

###### Section 1

The club (by simple majority vote of quorum present at any regular meeting) may levy upon the general membership such dues or assessments as shall be deemed necessary for the business or the organization within its object as set forth in the Preamble thereof.

###### Section 2

All dues are due 1 January of the current year and are considered delinquent after 31 January of the current year. Annual dues may be prorated for the new member only.

###### Section 3

Dues structure:

Regular Membership Dues: are \$20.00 Per year

Family Membership Dues: are \$25.00 Per Year

###### Section 4

Each new member joining the Club in the middle of the year shall be assessed a prorated fee for the months remaining in the year. If the new member has been using the repeaters prior to making application to the club or paying of the dues no prorating shall occur. Prorating shall be on a monthly basis only.

#### **Article VI**

## **Amendments**

### Section 1

This Constitution and its by-laws may be amended as deemed necessary by the club. The Constitution may be amended by a three-fourths majority of the regular members.

## **Article VII**

### **Rules**

#### Section 1

Roberts Rules of Order shall govern all proceedings.

## **Article VIII**

### **Membership**

#### Section 1

An application for membership may be submitted at any regular meeting. The act of submitting an application for membership in the club will, within itself, express acceptance of the Constitution and its bylaws and such rules which are added or amended by the Club.

#### Section 2

The following classes of Club membership will be recognized.

Regular Member: Full voting privilege, dues current.

Associate Member: No voting privileges, dues current. Must be regular member of another amateur radio club.

As Amended 1995

Associate Member: Any person who has full membership to another radio club can be an Associate Member of the PBARC. Their dues will be \$10.00 per year.

#### Section 3

Honorary Member: Voting privilege, no dues. This title to be bestowed upon deserving amateurs who for some particular reason should receive special consideration. This title shall be conferred by a simple majority of those members present at any regular meeting.

#### Section 4

Family Member: Voting privilege to all licensed, no dues. Requires that at least one member of the family be a Regular Member. An example of this type of membership would be the spouse or children of a Regular Member.

#### Section 5

Each regular or honorary member of the club is entitled to ONE vote. However, the right to vote is contingent upon dues being current.

## **Article VIII**

### **Election of Officers**

As adopted in 1995

#### Section 1

As the elections for the PBARC are held in September, these steps shall serve as a guideline to ensure that only qualified individuals are nominated and elected.

A. Inform membership of pending election in August. This can be accomplished by any combinations of the following: Announce on the PBARC Tuesday night Net or the PBARC newsletter or via the club website ([www.pbarc.net](http://www.pbarc.net)).

Amended 08/2019

B. The nomination committee, consisting of at least 2 Regular Members, will meet and prepare their recommendations for candidates for each office. If possible, the recommendations should include 2 candidates for each office.

C. At the September meeting, the President shall present the recommendation from the Nominating Committee. This presentation should include a handout listing the candidate(s) as it could be used for a ballot, if the need arises. The President shall then ask if there are any nominations from the floor. As these floor nominations are made and accepted by the nominee, the nominee will be asked:

1. Are you a member in good standing of the ARRL? In the answer is no, the nomination will not be accepted as the bylaws require ARRL Membership.

2. Are you a regular member in good standing with the PBARC? If the answer is no, the nomination will not be accepted.

D. After the nominating process is complete, the president shall take a vote on each office individually. Voting can either be done by a show of hands or by ballot.

E. After the elections are completed, the newly elected officers will begin their new club roles at the next club meeting.

#### Section 2

In order to guarantee democratic process within the club on any business requiring three-fourths vote, a Proxy vote will be accepted. Each member shall be advised of the question in the most practical method for the Club. This can be done by radio, Net, or telephone, car or letter where necessary, so long as all voting members receive notice. The deadline on the vote shall be predetermined to allow ample time for all proxy votes to be submitted.

## **Article IX**

### **Equipment**

## Section 1

Any Club equipment to be cared for, rented, loaned, leased or disposed of shall meet the majority approval of the Board of Directors. If the Board of Directors cannot agree or if the value of the equipment is over \$250.00 they shall bring it to the membership for a vote.

## Article X

### Committee

#### Section 1

Business Committee: Any three members of the Board of Directors shall be appointed Business Committee Membership for authorizing the treasurer to pay bills.

Interference Committee: If the need arises, a QRM committee shall be appointed by the president. It shall consist of three members. This committee shall be instructed to review a specific case of alleged QRM. It shall investigate fully all charges brought against a club member by another club member, another amateur from outside the club, radio service other than amateur radio and neighbors with TVI or RFI complaints. Every effort shall be made to resolve and rectify the problem to the satisfaction of all parties concerned. The Committee shall have the option of calling Committee on any club member who might have expertise which could aid in resolving a difficult case of QRM, RFI, TVI. A full report shall be made to the club at an appropriate time.

## Article XI

### Repeater Rules

#### Section 1

Members shall observe the following repeater rules.

- a. All FCC rules and regulations shall be observed at all times
- b. Each station shall monitor a frequency before transmission to be assured the frequency is not in use.
- c. Each station shall identify at the beginning of each QSO.

Amended 08/2019 – This requirement is not required by FCC rules.

- d. No language shall be used on the repeater that is offensive to the other sex.

Amended 08/2019